

pcm masterclass

event information

Please indicate which seminar you'd like to register for:

27 - 30 June 2016 / Sydney (Mercure Hotel, George St)

Your details – please indicate to whom the invoice should be sent:

Please complete one registration form per participant.

First Name / Surname*:		
Job title:		
Company*:		
Address*:		
Phone*:		Mobile:
Email*:		

*indicates a required field.

Seminar Fee / Payment Details

Four day programme including tuition, morning/afternoon tea, and lunch: **AUD 3,360.00 plus GST**. Deadline for registration **six weeks prior to event date**.

Once this registration form is received, the confirmation of registration, masterclass programme and tax invoice will be emailed.

I'd like to pay by credit Card. We will send you an invoice and credit card payment request to your email.
A 4% surcharge applies for all credit card payments.

Acceptance of terms and conditions:

I understand and agree to the terms and conditions (see next page). Upon registration, I/my organisation will become liable for the seminar fee and will be bound by the terms and conditions.

Please fill in form below electronically or print and mail / fax / scan and email back to:

Robyn Mackay
Kahler Communications Oceania Ltd
155 Field Way
Waikanae Beach 5036 / New Zealand

email: robyn@kahleroceania.com
fax: +64 (0)4 905 0086
phone: +64 (0)4 905 0084

Standard Terms and Conditions:

Withdrawal and deferral: As KCO incurs substantial administrative costs prior to seminars, the following policy applies to participant withdrawal and deferral:

If the participant withdraws more than six weeks before a seminar, KCO will provide a full refund. Participants are allowed one free deferral to another seminar within 12 months, provided they notify KCO in writing no less than four weeks before this seminar. If less than six weeks notice is provided for withdrawals and deferrals, the following fees are payable:

	14 days or less	15 to 28 days	29 to 42 days
Withdrawal	100% of seminar fee	50% of seminar fee	50% of seminar fee
Deferral	50% of seminar fee	\$175 administration charge	No charge

Substitutions: Consideration may, in some circumstances, be given to replacement with an alternative candidate. Substitution depends on factors including notice being given to KCO in writing, an appropriate candidate, and sufficient time for pre-work to be completed.

Fees: Seminar fees are due the earlier of the 20th of month following the invoice date / one month prior to the seminar date. Interest will be charged on unpaid accounts from the due date until the date of payment at a rate of 2% per month. Interest is charged on all overdue balances including interest charges. The customer shall become liable for all costs, expenses or fees reasonably incurred by KCO in recovering overdue accounts.

Cancellation: KCO reserves the right to cancel a seminar and will endeavour to provide as much notice as possible. Upon cancellation, any fees already paid by the participant will be applied to a following seminar of the participant's choice.